

# **SEARCHING FOR A PRODUCT**

#### Purpose

Use this Quick Reference Guide to view the steps to search for a product through the Whirlpool Portal. This guide will show you how to search by browsing the product catalog or through a keyword search. Please reference the Quick Check Price & Availability Quick Reference Guide as an alternative way to search for a product.

## Steps – Browsing the Product Catalog

1. Start on the Whirlpool Portal **Home** page. Click the **Product Catalog** menu.



2. Select the item **Category**.

Whirlpool PORTAL			
I'm looking for	Q		
Product Catalog Price & Ava	ailability Manage Orders		
Cooking			
Refrigeration	-		
Kitchen Clean-Up	ble from Whirlpoo		
Laundry			
Accessories			
Gladiator Garageworks	ri sui		
Outdoor Entertainment	Module 1		
Countertop Appliances	ghts and opportu		
Kitchenware	necting the Smar		



3. Select the desired product **Category**.



- 4. Select the desired **Filters**.
  - The user is able to filter by: category, type, color, features, brand, MSRP, or depth.

Туре	Color
RANGE (73)	STAINLESS STEEL (170)
COOKTOP (55)	BLACK (119)
HOODANDVENT (50)	WHITE (96)
OVEN (36)	BLACK-ON-STAINLESS (27)
MICROWAVEHOOD (22)	FINGERPRINT RESISTANT STAINLESS
More	STEEL (24)
Brand	MSRP
UNBRANDED (121)	\$0-\$49.99 (33)
KITCHENAID (95)	\$50-\$199.99 (49)
WHIRLPOOL (78)	\$200-\$499.99 (68)
MAYTAG (34)	\$500-\$999.99 (68)
AMANA (15)	



5. The filtered products display.





## Steps – Searching Using Keywords

#### 1. Enter a search term.

• When searching for a product, the user can search multiple items simultaneously by using operators such as "and" and "or", for example, refrigerator and water dispenser.

Whirlpoo	<b>PORTAL</b>		
I'm looking for		Q	
Product Catalog	Price & Availability	Manage Orders	Reports & Resources

2. Click the **Search icon** to search.

Whirlpoc	PORTAL		
Refrigerator and wate	er dispenser	Q	
Product Catalog	Price & Availability	Manage Orders	Reports & Resources

3. The search results display. If necessary, click the **Check Price & Availability** button to view product price and availability.

You searched for "Refrigerator and water dispenser"			
SORT BY: VIEW:			Check Price a Attailability
Name asc • 12 per	page v		
6 Products found			
Whirlpool	Whirlpool	Whirlpool	Whirlpool
Model: WRS331FDDB	Model: WRS342FIAB	Model: WRF540CWHW	Model: WRX735SDHZ
33-inch Wide Side-by-Side Refrigerator with Water Dispenser	33-inch Wide Side-by-Side Refrigerator with Water Dispenser	36-inch Wide Counter Depth French Door Refrigerator - 20 cu. ft.	36-Inch Wide French Door Refrigerator - 25 cu. ft
Color: Black	Color: Black	Color: White	Color: Fingerprint Resistant



# Quick Reference Guide

4. The product price and availability displays.

Whirlpool	Whirlpool	Whirlpool	Whirlpool
Model: WRS331FDDB 33-inch Wide Side-by-Side Refrigerator with Water Dispenser Color: Black Major Appliance	Model: WRS342FIAB 33-inch Wide Side-by-Side Refrigerator with Water Dispenser Color: Black Major Appliance	Model: WRF540CWHW 36-inch Wide Counter Depth French Door Refrigerator - 20 cu. ft. Color: White Major Appliance	Model: WRX735SDHZ 36-Inch Wide French Door Refrigerator - 25 cu. ft. Color: Fingerprint Resistant Stainless Steel Major Appliance
Discontinued	Active	Active	Active
MSRP: \$1,499.00	MSRP: \$1,599.00	MSRP: \$1,999.00	MSRP: \$2,299.00
\$631.00	\$1,170.00	\$1,389.00	\$1,649.00
Availability:	Availability:	Availability:	Availability:
Est. Delivery: 06/27/2018	Est. Delivery: 06/27/2018	Est. Delivery: 06/27/2018	Est. Delivery: 06/27/2018
Qty: 1	Qty: 1	Qty: 1	Qty: 1
1 Add to Cart	1 Add to Cart	1 Add to Cart	1 Add to Cart
COMPARE	COMPARE	COMPARE	COMPARE